

# DIXIE STATE UNIVERSITY

## BUSINESS SERVICES OFFICE

### INDEX CODE REQUEST FORM

New Index Code Name: \_\_\_\_\_

Maximum Length 35 Characters

Estimated Annual Dollars to be recorded in the Index Code: \$ \_\_\_\_\_

Requested or Suggested Index Code #: \_\_\_\_\_

Description of the types of revenues or expenditures that would be recorded in this index code:

Submitted By: \_\_\_\_\_ ID#: \_\_\_\_\_

Department: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

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Accounting Approval: \_\_\_\_\_ Date Approved: \_\_\_\_\_

New Index Code #: \_\_\_\_\_

Accounting Reason for Disapproval: